

# Loan Submission Sheet

| Submitting Broker/Lender        | Appraisal Company |
|---------------------------------|-------------------|
| Company _____                   | Company _____     |
| Address _____                   | Address _____     |
| Processor _____                 | Appraiser _____   |
| Phone # _____                   | Phone # _____     |
| Fax # _____                     | Fax # _____       |
| Estimated Close of Escrow _____ | Case # _____      |

| Escrow Company/Attorney | Title Company |
|-------------------------|---------------|
| Company _____           | Company _____ |
| Address _____           | Address _____ |
| Contact _____           | Contact _____ |
| Phone # _____           | Phone # _____ |
| Fax # _____             | Fax # _____   |
| Escrow # _____          | Title # _____ |

## Loan Summary and Terms

Borrower \_\_\_\_\_

Co-Borrower \_\_\_\_\_

Property Address \_\_\_\_\_

Program \_\_\_\_\_ Property Type \_\_\_\_\_

Units \_\_\_\_\_ **Impounds:**  Taxes  Hazard  MMI/PMI  Flood  Other \_\_\_\_\_

1st Lien  Purchase  Construction  Cash Out  Primary Res.  Investment  Reduced Docs  
 Sub Lien  Constr. -Perm  Refinance  No Cash Out  2nd Home

**Buydown:** Description \_\_\_\_\_ Months per Adjustment \_\_\_\_\_  
 **ARM:** Index \_\_\_\_\_% Margin \_\_\_\_\_% Cap \_\_\_\_\_% Description \_\_\_\_\_  
 Payment adjusts \_\_\_\_\_% every \_\_\_\_\_ mos. Rate adjusts \_\_\_\_\_% every \_\_\_\_\_ mos.

|   |   |
|---|---|
| <input type="checkbox"/> <b>PMI:</b> Coverage _____% <b>Mos. Adj.</b> _____ <b>Periodic Factor</b> _____<br>Factor _____% _____%<br>Financed \$ _____ | Loan Amount \$ _____ Sales Price \$ _____<br>Interest Rate _____% Appraisal \$ _____<br>Term _____ mos LTV _____%<br>Amortization _____ mos CLTV _____% |
|---|---|

LTV Cut-off \_\_\_\_\_%

**Rate Lock** \_\_\_\_\_ Lock Date \_\_\_\_\_ Number of Days \_\_\_\_\_ Lock Expires \_\_\_\_\_

| Total Monthly Income  | Subject Property Expense | Primary Housing Expense | Total Monthly Expense |
|-----------------------|--------------------------|-------------------------|-----------------------|
| Borrower \$ _____     | 1st P&I \$ _____         | Rent \$ _____           | Housing \$ _____      |
| Other _____           | Other Fn. _____          | 1st P&I _____           | Installment _____     |
| Positive R.E. _____   | Hazard Ins. _____        | Other Fn. _____         | Negative R.E. _____   |
| Co-Borrower _____     | R.E. Taxes _____         | Hazard Ins. _____       | Alimony/C.S. _____    |
| Other _____           | Mortgage Ins. _____      | R.E. Taxes _____        | 2nd/Vac Home _____    |
| Positive R.E. _____   | HOA Dues _____           | Mortgage Ins. _____     | Neg. Cash Flow _____  |
|                       | Other _____              | HOA Dues _____          | Subject Prop. _____   |
|                       |                          | Other _____             |                       |
| Co-Mortgagors _____   |                          | Co-Mortgagors _____     | Co-Mortgagors _____   |
| <b>Total</b> \$ _____ | <b>Total</b> \$ _____    | <b>Total</b> \$ _____   | <b>Total</b> \$ _____ |
|                       | <b>Ratio</b> _____%      | <b>Ratio</b> _____%     | <b>Ratio</b> _____%   |

|  |                                  |
|--|----------------------------------|
| <b>AMOUNT REQUIRED TO CLOSE</b> \$ _____ | <b>AMOUNT AVAILABLE</b> \$ _____ |
|--|----------------------------------|

| Loan Demand                       | Due Lender      | Due Broker      | Total           |
|-----------------------------------|-----------------|-----------------|-----------------|
| Origination Fee _____% + \$ _____ | \$ _____        | \$ _____        | \$ _____        |
| Discount Fee _____% + \$ _____    | _____           | _____ due       | _____           |
| Appraisal Fee _____               | _____           | _____ due       | _____           |
| Credit Report _____               | _____           | _____           | _____           |
| Tax Service _____                 | _____           | _____           | _____           |
| Document Fee _____                | _____           | _____           | _____           |
| Processing Fee _____              | _____           | _____           | _____           |
| Underwriting Fee _____            | _____           | _____           | _____           |
| _____                             | _____           | _____           | _____           |
| _____                             | _____           | _____           | _____           |
| _____                             | _____           | _____           | _____           |
| _____                             | _____           | _____           | _____           |
| _____                             | _____           | _____           | _____           |
| _____                             | _____           | _____           | _____           |
| _____                             | _____           | _____           | _____           |
| <b>Total</b>                      | <b>\$</b> _____ | <b>\$</b> _____ | <b>\$</b> _____ |

Comments/Special Instructions \_\_\_\_\_